

Diploma in Accounting 2017 Reading List

Author	Title	Year/Edition	Publisher	Book No. & DDC No.
Ferrell, O. C.; Hirt, G. & Ferrell, L.	Business: A Changing World	2014/9 th ed.	McGraw-Hill	B 11 321 650 FER
McDaniel, C. & Gitman, L. J.	The Essentials of the Future of Business	2009/4 th ed.	Cengage Learning	B 07558 650 MCD
Sangster, Alan	Frank Wood's Business Accounting Volume 1	2015/13 th ed.	Pearson	B 12 449 657 SAN
Wood, F. & Robinson, S.	Book-keeping and Accounts	2013/8 th ed.	Pearson	B 11 720 657 WOO
	LCCI Passport to Success Level 1 Book keeping	2009	EDI	B 08691 657.42076 LCC
Taylor, S.	Communications for Business: a practical approach	2005/4 th ed.	Pearson Longman	B 09551 651.7 TAY
Pearson, J. et al.	Human Communication	2017/6 th ed.	McGraw-Hill	B 12 495 302.2 HUM
Locker, K. O. & Kacmarek, S. K.	Business Communication: building critical skills	2016/6 th ed.	McGraw-Hill	B 12 478 651.7 LOC
Bovee, C. L. & Thill, J. V.	Business Communication Today	2016/13 th Global ed.	Pearson	B 12 507 658.45 BOV
Werner, P. K.	Mosaic 1: Grammar	2007/Silver ed.	McGraw-Hill	B 08498 428.2 WER
Wegmann, B.	Mosaic 1: Reading	2014/6 th ed.	McGraw-Hill	B 12 470 428.64 WEG
Handreddy, J. & Whalley, E.	Mosaic 1: Listening/Speaking	2014/6 th ed.	McGraw-Hill	B 12 472 428.3 HAN
Pike Baky, M. & Blass, L.	Mosaic 1 Writing: paragraph review and essay development	2016/Silver ed.	McGraw-Hill	B 12 473 808.042 PIK
Clementson, T.	Natural English: Reading writing skills	2006	Oxford University Press	B 10 089 428 CLE
Barnard, R. & Zemach, D. E.	Writing for the Real World: an introduction to general writing	2004	Oxford University Press	B 10 093 428 BAR
Lucey, T.	Costing	2009/7 th ed.	Cengage Learning	B 09784 657.42 LUC

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Drury, C.	Cost and Management Accounting	2015/8 th ed.	Cengage Learning	B 12 267 657.42 DRU
Horngren, C. T. et al.	Introduction to Management Accounting	2013/16 th ed.	Pearson	B 11 944 658.15 INT
Case, K. E., Fair, R. C. & Oster, S. M.	Principles of Economics	2014/11 th Global ed.	Pearson	B 12 464 330 CAS
Sloman, J.	Economics	2015/9 th ed.	Pearson	B 12 466 330 SLO
Mankiw	Principles of Economics	2015/7 th ed.	Cengage Learning	B 11 949 330 MAN
Varberg, D., Purcell, E. & Rigdon, S.	Calculus	2014/9 th International ed.	Pearson	B 12 479 515.15 VAR
Barnett, R. A., Ziegler, M. R. & Byleen, K. E.	College Mathematics for Business, Economics, Life Sciences and Social Sciences	2015/13 th Global ed.	Pearson	B 12 484 510 BAR
McLaney, E.	Business Finance: theory and practice	2014/10 th ed.	Pearson	B 12 485 658.15 MCL
Hass, J.	University Calculus: early transcendentals	2016/3 rd Global ed.	Pearson	B 12 487 515 UNI
Renshaw, G.	Maths for Economics.	2009/2 nd ed.	Oxford University Press	B 09952 330.01 REN
Edmonds, T. P. et al.	Fundamental Financial Accounting Concepts.	2003/4 th ed.	McGraw-Hill	B 06329 657 FUN
Kotler, P. & Armstrong, G.	Principles of Marketing	2016/16 th Global ed.	Pearson	B 12 461 658.8 KOT
	ACCA Preparing Financial Statements: the complete text	2008	Kaplan Publishing	To purchase
Vermaat, M. E. et al.	Discovering Computers 2016: tools, apps, devices, and the impact of technology	2016	Cengage Learning	B 12 593 004 DIS
Miller, M.	Computer Basics: Absolute Beginner's Guide: Windows 10 edition	2016/8 th ed.	QUE	B 12 635 004.16 MIL
Aksoy, P. & Denardis, L.	Information Technology in Theory.	2008	Thomson	B 09919 004 AKS

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Pike, R. & Neale, B.	Corporate Finance and Investment: Decisions and Strategies	2015/8 th ed.	Pearson	B 12 596 658.150941 PIK
Gitman, L. J. & Zutter, C. J.	Principles of Managerial Finance	2015/14 th Global ed.	FT Prentice Hall	B 12 488 658.15 GIT
Ross, S. A. et al.	Fundamentals of Corporate Finance	2016/2 nd ed.	McGraw-Hill	B 12 471 658.15 FUN
Robbins, S. P. & Coulter, M.	Management	2016/13 th Global ed.	Pearson	B 12 463 658 ROB
Daft, R. L.	The New Era of Management	2014/11 th ed.	South-Western Cengage Learning	B 12 303 658 DAF
Francis, A. & Mousley, B.	Business Mathematics and Statistics	2014/7 th ed.	Cengage Learning	B 12 451 519.5 FRA
Kazmier, L. J.	Schaum's Outline of Business Statistics	2004/4 th ed.	McGraw-Hill	B 09887 519.5 KAZ
Mankiw, G. N.	Principles of Macroeconomics	2015/7 th ed.	Cengage Learning	B 12 501 339 MAN
Froyen, R. T.	Macroeconomics: Theories of Policies.	2013/10 th ed.	Pearson	B 11 935 339 FRO
Deviga Vengedasalam, Karunagaran Madhavan	Principles of Economics	2013/3 rd ed.	Oxford Fajar	B 12 452 330.076 DEV
Lazar, J. & Tan, L. L.	Company Accounts & Reporting.	2003/5 th ed.	Pearson	B 06393 657.95 LAZ
	ACCA Paper 2 Corporate Reporting (International) study text.	2008/2 nd ed.	BPP Learning	B 08304 657.076 ACC
Vohrah, Beatrix & Wu, Min Aun	The Commercial Law of Malaysia.	2000/Updated 2 nd ed.	Pearson	B 09153 346.59507 VOH
Lee, Mei Pheng	General Principles of Malaysian Law	2005/5 th ed.	Oxford Fajar	B 09923 346.409595 LEE
Berk, J., De Marzo, P. & Harford, J.	Fundamentals of Corporate Finance	2015/3 rd Global ed.	Pearson	B 12 497 658.15 BER

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Werner, P. K. & Nelson, J. P.	Mosaic 2: Grammar	2007/Silver ed.	McGraw-Hill	B 08449 428.2 WER
Wegmann, B. & Knezevic, M.	Mosaic 2: Reading	2014/6 th ed.	McGraw-Hill	B 11 937 428.64 WEG
Handreddy, J. & Whalley, E.	Mosaic 2 Listening	2014/6 th ed.	McGraw-Hill	B 11 938 428.34 HAN
Blass, L. & Pike Baky, M.	Mosaic 2 Writing: academic essay development	2007/Silver ed.	McGraw-Hill	B 08493 808.042 BLA
Abbas Ali Mirza	Wiley IFRS: Practical Implementation Guide and Workbook	2011/3 rd ed.	John Wiley & Sons	B 11 377 657.30218 ABB
Ng, Eng Juan	A Practical Guide to Financial Reporting Standards (MFRS Framework)	2012/4 th ed.	CCH Asia	B 11398 657.2 NG
Elliot, B. & Elliot, J.	Financial Accounting and Reporting. Person Education	2015/17 th ed.	Pearson	B 12 579 657.32 ELL
Epstein, B. J. & Jermakowicz, E. K.	Wiley 2010 Interpretation and Application of International Financial Reporting Standards	2010	John Wiley & Sons	B 09985 657.02 EPS
Fraenkel, J. R. Wallen, N. E. & Hyun, H. H.	How to design and evaluate research in education	2015/9 th ed.	McGraw-Hill	B 12 592 370.72 FRA
Creswell, J. W.	Educational Research: Planning, conducting and evaluating quantitative and qualitative research.	2014/4 th ed.	Pearson	B 12 632 370.70 CRE
Cohen, L., Manion, L. & Morrison, K.	Research Methods in Education	2011/7 th ed.	Routledge	B 11 447 370.7 COH
Messier, W. F. et al.	Auditing and Assurance Services in Malaysia	2007/3 rd ed.	McGraw-Hill	B 11 376 657.4509595 AUD
Arens, A. A. et.al.	Auditing and Assurance Services in Malaysia: An Integrated Approach	2008/2 nd ed.	Prentice Hall	B 09914 657.45 AUD
Choong, Kwai Fatt	Malaysian Taxation: Principles and Practice.	2016/22 nd ed.	Infoworld	B 12 510 336.209595 CHO
Kasipillai, Jeyapalan	A Guide to Malaysian Taxation	2015/3 rd ed.	McGraw-Hill	B 12 467 336.209595 KAS
	Malaysia Master Tax Guide 2016.	2016/33 rd ed.	CCH Asia	B 12 653 343.59504 MAL